

Staff Summary Report



Council Meeting Date: November 13, 2003

Agenda Item Number: 5

SUBJECT: Request to approve acceptance of \$8,669 in Arizona State-Grant-in Aid funds The State Grant-in-Aid funds will be used for the purchase of world language materials to expand and enhance the Tempe Public Library's world language collection

DOCUMENT NAME: 20031113cstm02 **COMMUNITY SERVICES ADMIN (0701-01)**

SUPPORTING DOCS: Yes

COMMENTS: N/A

PREPARED BY: Teri Metros, Deputy Community Services Manager—Library (480-350-5551)

REVIEWED BY: Tom Canasi, Community Services Manager, (480-350-5305)

LEGAL REVIEW BY: Ron Dunham, Assistant City Attorney (480-350-8814), as to form only.

FISCAL NOTE: The City will receive \$8,669 in grant funds to purchase materials for the Library's collection.

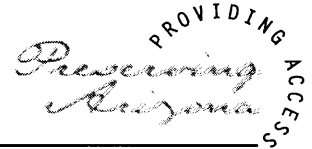
RECOMMENDATION: Recommend that Council approve acceptance of State-Grant-in-Aid funds.

ADDITIONAL INFO:



ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



LIBRARY DEVELOPMENT DIVISION

JANE KOLBE
Division Director

July 18, 2003

Teri Metros
Tempe Public Library
3500 South Rural Road
Tempe AZ 85282-5482

Dear Teri:

The State Legislature has appropriated \$651,400 in general State Grants-in-Aid to assist libraries in FY2004 (7-1-03 through 6-30-04).

City of Tempe will receive \$8,669.

Please submit an Application in order to receive the funds. Along with the application, a copy of the "Regulations" associated with the use of the general State Grants-In-Aid funds is included. A check will be issued to your library once the State Library has approved the signed application.

We have enclosed the following forms and information that you will need in order to apply for these FY 2004 State Grants-In-Aid funds.

- | | | |
|----|-------------------------|--|
| 1) | Application (two pages) | <i>Complete and <u>return</u></i> |
| 2) | Regulations (one page) | <i>Review, <u>initial</u> and return</i> |

The State Library will monitor compliance by state aid recipients in accordance with the enclosed Regulations. A Final Report will be expected within one month after the close of the state fiscal year; these forms will be sent to you later.

Sincerely,

Jane Kolbe
Library Development Division Director

Enclosures

C:

STATE OF ARIZONA
ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

STATE GRANTS-IN-AID APPLICATION

State Fiscal Year 2004

04-A-20

Grant Number

The political subdivision for the **Tempe Public Library** is designated in our records as **City of Tempe**.

Is this correct?



Yes



No

If "no," please identify your political subdivision and provide supporting documentation:

Please print or type the following information

Arizona State Legislative District/s 27

Librarian's Name Teri Metros

Library Name Tempe Public Library

Library Address 3500 S. Rural Road

Tempe Arizona 85282 480-350-5500
City State/Zip Phone

NARRATIVE (Use additional sheets as necessary):

Description of expected use of SGIA funds:

The State Grant-in-Aid funds will be used for the purchase of world language materials to expand and enhance the Tempe Public Library's world language collection. The grant funds will not only allow the Library to add additional materials to its existing collection areas, it is the Library's intention to expand the collection to other language groups in order to serve a rapidly expanding and diverse segment of our population.

STATE OF ARIZONA
ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS

STATE GRANTS - IN - AID APPLICATION

State Fiscal Year 2004

BUDGET SHEET

GRANT NUMBER: **04-A-20**

LIBRARY: **Tempe Public Library**

Grant Expenditure Description

	<i>Item</i>	<i>Amount</i>	<i>Local Match</i>
a.	Personnel	_____	_____
b.	Travel	_____	_____
c.	Equipment	_____	_____
d.	Supplies	_____	_____
e.	Contractual Services	_____	_____
f.	Library Materials	8,669	611,880
	Print	_____	_____
	Non-Print	_____	_____
g.	Other	_____	_____
TOTAL			
		County _____	
TOTAL LIBRARY BUDGET		City <u>4,399,698</u>	
(by source)		Other _____	

Signature


Local Library

Date

10/29/03

Signature

State Library

Date

**STATE OF ARIZONA
ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS**

**FY-2004
REGULATIONS
APPLICABLE TO STATE GRANTS - IN - AID**

METROPOLITAN AREAS

CRITERIA:

1. City library for incorporated area of over 100,000 population.
2. City library participates as a free lender/borrower in statewide interlibrary loan and resource sharing activities within Arizona, without charge to patrons, including postage both ways.
3. City library will expend no less than the amount of state grants-in-aid awarded in the same fiscal year for citywide library services. Requires a dollar-for-dollar cash match. State money may not be substituted for local match.
4. City library has no outstanding reports or pending accountability to the State.

USES OF SGIA FUNDS:

1. State funds will be utilized for library services citywide.

Examples: collection development, continuing education, resource sharing, extended services, city librarian's travel, postage, outreach, automation, service points, or other delivery-of-services expenses.
2. Funds will not be used for construction of new facilities, maintenance, repairs or remodeling of buildings.
3. Use of funds must provide citywide library service.

Initial: _____

State Grants-in-Aid

Background

The state grants-in-aid program was developed in 1981 through legislative appropriations to help Arizona libraries meet the information needs for Arizona residents. Grants were made to each county library and to the seven cities with populations of 100,000 or more in Arizona. The grants were used to improve the library's collection, provide education and training opportunities for staff, improve programming for children and adults, for computers and automation of library procedures.

Provisions

The State Legislature appropriated \$651,400 from the state general fund in FY 2004 to the Arizona State Library, Archives and Public Records (Arizona State Library) for library grants-in-aid for the following purposes in accordance with the rules and regulations established by the Director of the Arizona State Library:

- General grants-in-aid, two-thirds of which shall be used for urban area library services and one-third of which shall be used for rural library services, for example resource sharing, reading programs, training, continuing education and other statewide library development programs.
- Grants for new or renovation construction of facilities, including disability and wiring compliance. These monies shall be made available only on a dollar-for-dollar matching basis from the local community.
- General grants-in-aid for tribal libraries for archival, library and curatorial tribal functions for the 21 recognized tribes and in amounts based on need and tribal population as determined by the Director of Arizona State Library in consultation with the tribes and local library systems where appropriate.

The grants-in-aid shall be awarded to libraries that:

- Are free lenders and borrowers in the interlibrary loan service, unless the materials are culturally sensitive and restricted to tribal members by local policy.
- Expend the full amount of grants-in-aid in the fiscal year for which the grant is awarded.
- Do not substitute state money for local funding.
- File annual statistical reports with Arizona State Library as requested.